

Duty to provide information when collecting personal data pursuant to Art. 13 GDPR

With the following information, we would like to give you an overview of the collection, processing and use of your personal data in the context of the application process with us and your rights under data protection law. Which data is processed in detail and how it is used depends largely on the concrete scope of the application.

§ 1 Contact details

Controller acc. to Art. 4 para. 7 GDPR:

Broadcast Solutions GmbH
Alfred-Nobel-Str. 5
55411 Bingen am Rhein (DE)
Phone: +49 (0) 6721 4008-0
E-Mail: info@broadcast-solutions.de

Competent data protection supervisory authority:

Der Landesbeauftragte für den Datenschutz
und die Informationsfreiheit Rheinland-Pfalz
P.O. Box 30 40
55020 Mainz (DE)
E-Mail: poststelle@datenschutz.rlp.de

Contact to

Data Protection Officer (DPO):

Phone: +49 (0) 6721 4008-106
E-Mail: datenschutz@broadcast-solutions.de

§ 2 Information on the processing of personal data

(1) Purpose of the processing of your personal data and the legal basis for its processing

We process your personal data to establish an employment relationship in compliance with Art. 6 para. 1 lit. b GDPR. Processing is carried out solely for the purpose of assessing your suitability, competence and professional performance in relation to the job for which you are applying. We also process your personal data for certain purposes (e.g. for longer storage) if you have given us your consent to data processing within the meaning of Art. 6 para. 1 lit. a GDPR.

If applicable, we are obliged to process your personal data in accordance with Art. 6 para. 1 lit. c GDPR. Various legal obligations, e.g. § 257 Commercial Code and § 147 Fiscal Code and the principles of proper accounting for the storage of tax-relevant data, Social Code, General Equal Treatment Act ("AGG") and other relevant laws can have a validity.

2. The following categories of data shall be collected

We process personal data that we receive from you as part of the application process, e.g. letters of application, curriculum vitae, certificates, correspondence, telephone or oral information.

The following data categories may be affected:

- Address data (name, address)
- Contact details (phone no., e-mail-address)
- bank details
- Special personal data (health data e.g. diseases and disabilities)
- Application data (e.g. certificates, curriculum vitae)

(3) Recipients or categories of recipients of the data

Your data will initially be accessible to our personnel department, but also to the specialist department of the job you have applied for. Our administrators and contract processors have the technically necessary possibility to access data processed by IT. These are strictly bound to our instructions and may not process the data for their own purposes. In certain cases, we may need to disclose your personal information to third parties, such as the post office if we communicate with you by letter.

In addition, third parties may receive data for certain purposes if this is required by law as part of your application (e.g. notification to the Federal Employment Agency).

Data will not be transferred to locations in countries outside the European Union (so-called third countries).

(4) Duration of data storage

Your personal data will be stored as long as it is necessary for the fulfilment of our contractual and legal obligations in the application process. If your application is successful, your personal data will be stored in your personnel file and used to carry out and terminate the employment relationship.

If we cannot offer you employment, we will process your personal data for up to 6 months after dispatch of the cancellation. In the event of your consent to the storage of your data beyond the prescribed duration, the duration may be correspondingly longer (max. 2 years).

If the data are no longer necessary for the fulfilment of contractual or legal obligations, they are deleted, unless the storage is necessary due to legal retention periods (e.g. fulfilment of commercial and tax retention periods of 10 years).

§ 3 Your rights as effected person

As the data subject of this data processing, you have the following rights, which you can exercise vis-à-vis us and/or our service providers:

- Right to access,
- Right to rectification or erasing,
- Right to erasure,
- Right to object to the processing,
- Right to data portability.

You are welcome to contact the e-mail address datenschutz@broadcast-solutions.de to exercise your rights.

You have the right to complain to the competent supervisory authority (see address above) if there is a breach of data protection or suspicion of a breach of data protection.

You have the right to revoke any data protection consent that you have given to our company.

§ 4 Reason for the provision of your data and possible consequences of not providing it

You are not obliged to provide us with personal data. We can only assess your suitability, competence and professional performance in relation to the job advertised if we receive information relating in particular to your education, work experience and skills. We cannot include you in the application process without providing your contact details.

§ 5 Revocation of Consents

You have the right to revoke at any time any data protection consent that you have given to our company. The revocation of consent shall not affect the lawfulness of the processing carried out on its basis until revoked.

You are welcome to contact us at the e-mail address datenschutz@broadcast-solutions.de to revoke your consent.

§ 6 Note

This letter is for your information only. You do not need to take any action. If you have any questions, comments or suggestions regarding this information letter or our privacy policy, please contact our data protection officer.